

## GUIDESTEPS FOR THE PARENT SURVEY (S-1)

This form is used to gather feedback from parents of special education students in a private, non-threatening manner. The directions accompanying the survey request the parent to complete the form and mail directly to the Arizona Department of Education in the attached envelope.

The purpose of the survey is to obtain consumer feedback from a parent's perspective regarding the implementation of special education policies and procedures. Examples include questions to test the level of parent participation and whether the parent is informed regarding the child's progress in reaching IEP goals.

A random sample of parents will receive surveys and although only one may be completed, it is still necessary to transfer the results of any survey onto the S-1 Summary.

<b>Question Location on SOF</b>	<b>Instructions</b>
No Citation	Note the number of years the child has been receiving special education services to determine the appropriate answer to question #2.
#1 No Citation	Record the positive information for synopsis of the LEA's strengths onto the final report.
#2 No Citation	If the child was evaluated, you will record compliance calls for 2a-e. If the child was not evaluated during the present school year, do not record answers for 2.a-e. NOTE: A child must be reevaluated every three years. Use the information provided concerning years in service to determine if the child would have been reevaluated during the present school year.
#2.A II.B.4	If the child was evaluated, determine if the parents were members of the evaluation team. Parents are to be included in the review of existing information, the consideration of all information and the determination of eligibility.
#2.B II.B.5.a	This item is used to ensure that parents were active participants in the evaluation process and were given the opportunity to contribute information.
#2.C V.B.2.b	This item is used to determine if parents received their rights prior to their child being evaluated.
#2.D V.B.2.e	This item is used to determine if parents understood their rights.
#2.E II.B.15	This item is used to ensure that parents received a copy of the evaluation report and eligibility determination. This documentation would have been given at the conclusion of the meeting or within a reasonable time period (10 days).
#3 V.B.2.c	This item is used to determine if parents were notified about meetings early enough to attend. Reasonable notice is at least 10 days prior to the set meeting or less if the parent is in agreement.

#4 V.B.2.f	This item is used to determine if parents have been included in decisions regarding their child's special education services. There should be a response that indicates that information was shared and suggestions incorporated into the IEP.
#5 III.B.13	This item is used to determine if there are additional services that are needed, but not provided. If so, discuss the explanation with the monitoring team to determine how to follow up on the issues.
#6 III.B.4.d.	This item is used to determine if the IEP goals were developed using the Arizona Academic Standards to address the requirement for making progress toward the general curriculum.
#7 III.B.12	This item is used to determine if the parent receives reports on their student's progress in reaching IEP goals at least as often as parents of non-disabled students.
#8 III.B.11.b	This item is used to determine if the school has informed the parent on whether it is anticipated that their student will achieve his/her IEP goals this year.
#9 No Citation	This item should be incorporated into strengths or concerns on the summary if the answer provided indicates either.
#10 IV.B.2	This item is used to determine if the child is receiving all the services specified on the IEP. If not, review the reason explained below to determine if it is an acceptable reason.
#11 IV.B.4	This item is used to determine if the child has opportunity to access the general curriculum and to be educated with his/her non-disabled peers.
#12	This item is used to determine if the student has been suspended during the present school year. If the total number of days indicated by the parent is more than 10 days and the name and birth date have been provided, the team will need to follow up to determine if the student received FAPE during suspension that exceeded 10 school days or if expelled.
#13 No Citation	This item is used to determine what concerns, if any, the parent has regarding their student's special education program. Discuss them with the monitoring team and summarize for the exit conference and the final monitoring report to be sent to the school.